

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Work Session on the 7<sup>th</sup> of May 2020 that was not held at a public location, but was broadcasted virtually.

The meeting was called to order by the President at 6:30 pm.

ROLL CALL – Present: Mr. Begley, Mr. Berding, Mrs. Gundrum, Mrs. O’ Neal & Mrs. Shorter  
Absent: None

Also present: Mr. Smith, Mrs. Lane, Mr. Martin, Mrs. Aug, Mr. Penney & Mr. Clemmons

PLEDGE OF ALLEGIANCE – Brian Begley

#### PRESENTATIONS/RESOLUTIONS

##### A. EL Program Overview - Mandy Aug

There are approximately 1200 English Learner students which comprise more than 11% of our student population. There has been a 150% growth in this group over the last 10 years.

At least one EL teacher is assigned to each building. We have 36 tutors.  
Each elementary has a cultural night.

Hamilton County ESC started a needs assessment in January 2020.

##### B. Nutritional Standards - Jeff Madden and Ron McWhorter

Breakfast is served every day. We offer the students all components – milk, grains, meat, fruits and veggies.

Lunch has 5 components and students must choose at least 3 for the meal to be a reimbursable school lunch.

The Freshman School added 2 popular items this year – grilled cheese and fettucine alfredo. Sweet Thai chicken and cavatappi macaroni and cheese will be added next year.

Ron McWhorter gave an overview of the weekly certification and nutritional compliance and Smart snack and beverage standards.

Lunch prices will remain the same next year.

Mr. Begley asked if the total lunches served per year is 80,000.

Response: That is what was projected and we were on track to hit that target.

Mr. Begley stated that it is outstanding that we serve the number of breakfasts stated.

Mrs. O’Neal asked if we have been able to accommodate the big increase in lunches served.  
Response: We have been able to handle the increase.

Mrs. Shorter's comment was "great job."

Mr. Berding's comment was "incredible!"

## SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

### 20-40 RESIGNATIONS/ EMPLOYMENT – Mr. Martin

MOTION – Moved by Mrs. O'Neal to approve the following:

#### A. Personnel – Professional

##### 1. Resignations

- a. Debbie Hawkins, East, 5<sup>th</sup> grade, 50%  
(effective at the end of the 2019-2020 school year; to accept another position in the district)
- b. Jeff Madden, District, Director of Student Services  
(effective at the end of the day June 30, 2020; for personal reasons)

##### 2. Employment

- a. Andrea Goins, South, Guidance Counselor  
(recommended for a new one-year limited teaching contract for the 2020-2021 school year, effective August 17, 2020; for a new position)
- b. Jennifer Jett, Sacred Heart, RN, 80%  
(recommended for a new one-year limited teaching contract for the 2020-2021 school year, effective August 17, 2020; for a replacement position)
- c. Gabrielle Kreitzer, Central, Art  
(recommended for a new one-year limited teaching contract for the 2020-2021 school year, effective August 17, 2020; for a replacement position)
- d. Tess Marjanovic, Senior High/Freshman, Choir  
(recommended for a new one-year limited teaching contract for the 2020-2021 school year, effective August 17, 2020; for a replacement position)
- e. Austin Singleton, Senior High, Math  
(recommended for a new one-year limited teaching contract for the 2020-2021 school year, effective August 17, 2020; for a replacement position)
- f. Home Instructors 2019-2020 (including Summer 2020)

Jennifer Guenther

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$30.69 per hour, effective for the 2019-2020 school year.)

g. Secondary Summer School Teachers

Lori Baird  
Alyssa Byrum  
Lisa Gundler  
Rodney Hubbard  
Michael Jones-Short  
Trisha Lutterbie  
Carol Nance  
Sara Roark  
Lee Rose  
Scott Smith  
Harvey Stansell  
Brenda Stieger  
Ann Swigart  
Megan Thornhill  
Cortlynn Van Benschoten  
Julie Wiencek  
Michael Yager

(The above-named persons are recommended for employment as summer school teachers as needed at the rate of \$30.69 per hour from June 8, 2020 through July 17, 2020. For those candidates not already employed by the Board, recommendations are contingent upon presentation of all required documents.)

h. Credit Recovery and/or Credit Flexibility Instructors

Trista Allen  
William Amburgey  
Tracy Ashford  
Lori Baird  
Jennifer Barthelemy  
Heather Braun  
Ricardo Calles  
Jennifer Carroll  
Angela Dengel  
Kurt Fielden  
Aaron Fitzstephens  
Casey Haubner  
John Hembree  
Joel Hippert  
Rodney Hubbard  
Colleen Larbes  
Kelly Lynch

Dawn Mann  
Deanna Owens  
Mark Rice  
Sara Roark  
Devon Rollbuhler  
Lee Rose  
Melissa Salyer  
Amanda Schur  
Corey Simmons  
Joe Snively  
Brenda Stieger  
Ann Swigart  
Laura Taylor  
Matthew Tyla  
Julie Wiencek  
Zachary Yates  
Kathy Youngkin

(The above-named persons are recommended for employment as credit recovery and/or credit flexibility instructors at the rate of \$31.46 per hour for the 2020-2021 school year for up to ten (10) hours per student per class.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. Gundrum, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

20-41 UNPAID LEAVE OF ABSENCE/UNPAID LEAVE OF ABSENCE RESCIND/ EMPLOYMENT – Mr. Penney

MOTION – Moved by Mrs. O’Neal to approve the following:

B. Personnel – Support

1. Unpaid Leave of Absence
  - a. Melissa Eagle-Jackson, Central, Educational Assistant (effective April 14, 2020 through June 5, 2020; extension of unpaid leave for personal reasons)
2. Unpaid Leave of Absence - Rescind
  - a. Sreevani Subbarayalu, Central, Educational Assistant (effective May 11, 2020 through May 28, 2020; for personal reasons)

3. Employment

- a. Sarina Bales, Compass, Clerk IV  
(effective May 11, 2020; for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. Shorter

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. Gundrum, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

C. Items for Board Discussion

1. Director of Student Services Job Description - Katie Myers

The Food Services duties have been removed from the job description.

2. Food Services Director Job Description - Katie Myers

The total number of days for the position will be 223 days.

Mr. Begley asked where the district will find a qualified candidate for the Food Services job.

Response: Mr. Madden is helping with this and thinks the district will receive many qualified candidates.

3. Board Policies

- a. BDC - Executive Sessions - Roger Martin

- b. BDDG - Minutes - Roger Martin

- c. IKFC - Graduation Plans and Students at Risk of Not Qualifying for a High School Diploma - Mandy Aug

- d. JFCF - Hazing and Bullying (Harassment, Intimidation and Dating Violence) - Roger Martin

4. Extracurricular Review for 2020-2021 - Roger Martin

Chick-fil-A Advisor, Senior High (new)

Hope Squad Advisor, Senior High (3) (new)

Drama Director, Associate, Senior High (2) (schedule change)

Performing Arts Center Manager, Senior High (schedule change)

Performing Arts Center Assistant Manager, Senior High (new)

Pops Director, Senior High (new)

Orchestra Assistant Director, Senior High/Freshman (new)

Lacrosse Girls Assistant Coach, Senior High (new)  
Orff Ensemble Director, Elementary (schedule change)  
Show Choir Director, Middle (schedule change)  
Show Choir Assistant Director, Middle (new)  
Youth Coalition Advisor, Freshman (new)  
Youth Coalition Advisor, Senior High (new)

Approval will be requested at the next meeting. There is a total of 18 new positions.

Mrs. O'Neal expressed her love of extra curriculars. She asked if the governor's cuts will affect the extracurriculars.

Response: We don't know anything yet.

Mrs. Shorter asked what a Chick-fil-A advisor is.

Response: It is a leadership club. They usually have one big project each year to volunteer to work.

5. Graduating Class of 2020 - Bill Rice

Mr. Rice presented information on the end of the year activities at the high school. Information will be shared tomorrow.

Mr. Begley asked if we are going to use *One Call* regarding fees owed.

Response: We may be using it.

Mrs. Shorter asked about the AP exam on May 20<sup>th</sup>.

Response: The exam is 45 minutes long and we will accommodate students as needed.

Graduation is still scheduled for August 1<sup>st</sup> at Cintas Center. If restrictions are still in place, we will have to cancel this date and plan for another type of celebration.

Mrs. O'Neal asked if the student's name will be read.

Response: We had not planned on doing that.

Mrs. O'Neal asked if the parents will walk with the students.

Response: They can.

Mrs. O'Neal asked again if the student's name can be read.

Response: We will consider that.

Mrs. Shorter asked if there would be a pomp and circumstance.

Response: We will look into this.

She stated that the plan is great if we can offer this. She is very grateful for the hard work that has gone into the planning.

Mrs. O'Neal is also very grateful for all of the work that has gone into the planning. She thinks it is wonderful.

6. Roof Replacement/Repairs at Creekside Middle School, Crossroads Middle School, and South Elementary - Joe Penney

Mr. Penney updated the Board on the progress of the projects.

7. HVAC Project at Creekside Middle School - Joe Penney
8. HVAC Project at Crossroads Middle School - Joe Penney
9. OSBA Student Achievement Liaison - Michael Berding

Mrs. O'Neal expressed her willingness to serve in this position.

Mrs. Shorter thinks that this is an important position to highlight the students.

Mr. Berding agrees with Mrs. Shorter in that this will be a great position to add.

Mrs. O'Neal stated that she would love to serve in this position.

Mrs. Gundrum stated that the reporting will be a great addition to board meetings.

10. School Fees for 2020-2021 - Mandy Aug

Mrs. Aug presented the student fees projected for 2020-2021.

Mrs. Shorter asked if the district anticipates any problems with getting workbooks or supplies.

Response: We are staying in touch with our vendors.

20-42 APPROVAL OF DIRECTOR OF STUDENT SERVICES JOB DESCRIPTION/APPROVAL OF FOOD SERVICES DIRECTOR JOB DESCRIPTION/APPROVAL TO AWARD THE 2020 ROOF REPLACEMENT & REPAIR PROJECTS AT CREEKSIDE MIDDLE SCHOOL, CROSSROADS MIDDLE SCHOOL & SOUTH ELEMENTARY THROUGH OMNIA PURCHASING COOPERATIVE TO GARLAND/DBS INC. IN THE AMOUNT NOT TO EXCEED \$355,000.00/APPROVAL OF 2020 HVAC PROJECT AT CREEKSIDE MIDDLE SCHOOL THROUGH OMNIA PURCHASING COOPERATIVE TO TRANE U.S. INC. IN THE AMOUNT NOT TO EXCEED \$172,787.00/APPROVAL OF 2020 HVAC PROJECT AT CROSSROADS MIDDLE SCHOOL THROUGH OMNIA PURCHASING COOPERATIVE TO TRANE U.S. INC. IN THE AMOUNT NOT TO EXCEED \$531,156.00/APPROVAL OF THE AGREEMENT BETWEEN BUTLER COUNTY EDUCATIONAL SERVICE CENTER AND FARIFEILD CITY SCHOOL DISTRICT FOR COLLABORATIVE PRESCHOOL SERVICES EFFECTIVE FROM JULY 1, 2020 – JUNE 30, 2021/APPROVAL AUTHORIZING

THE TREASURER TO PAY ALL SUPPLEMENTAL CONTRACTS FOR THE 2019-2020 SCHOOL YEAR AT 100%/APPROVAL TO APPOINT CARRIE O'NEAL AS THE OSBA STUDENT ACHIEVEMENT LIAISON FOR 2020

MOTION – Moved by Mr. Begley to approve the following:

D. Other Items for Board Action

1. Recommend approval of the Director of Student Services Job Description
2. Recommend approval of the Food Services Director Job Description
3. Recommend awarding the 2020 Roof Replacement and Repair Projects at Creekside Middle School, Crossroads Middle School, and South Elementary through OMNIA Purchasing Cooperative to Garland/DBS, Inc., 3800 East 91st Street, Cleveland, OH 44105, in an amount not to exceed three hundred fifty-five thousand dollars (\$355,000.00).
4. Recommend awarding the 2020 HVAC Project at Creekside Middle School through OMNIA Purchasing Cooperative to Trane U.S. Inc., 10300 Springfield Pike, Cincinnati, OH 45215, in an amount not to exceed one hundred seventy-two thousand seven hundred eighty-seven dollars (\$172,787.00).
5. Recommend awarding the 2020 HVAC Project at Crossroads Middle School, through OMNIA Purchasing Cooperative to Trane U.S. Inc., 10300 Springfield Pike, Cincinnati, OH 45215, in an amount not to exceed five hundred thirty-one thousand one hundred fifty-six dollars (\$531,156.00).
6. Recommend approval of the agreement between the Butler County Educational Service Center and Fairfield City School District for Collaborative Preschool Services effective from July 1, 2020 - June 30, 2021.  
(The agreement was previously provided to the Board.)
7. Recommend authorizing the Treasurer to pay all supplemental contracts for the 2019 - 2020 school year at 100%.
8. Recommend approval to appoint Carrie O'Neal as the OSBA Student Achievement Liaison for 2020.

SECOND – Seconded by Mrs. Shorter

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. Gundrum, Mrs. O'Neal & Mrs. Shorter  
Nays: None  
Motion Carried: 5-0



ASSISTANT SUPERINTENDENT'S RECOMMENDATIONS AND REPORTS

20-43 EMPLOYMENT -Mr. Martin

MOTION – Moved by Mrs. O’Neal to approve the following:

A. Employment

1. Credit Recovery and/or Credit Flexibility Instructor

- a. Jordan Smith  
Kyle Smith

(The above-named person(s) is recommended for employment as credit recovery and/or credit flexibility instructor at the rate of \$31.46 per hour for the 2020-2021 school year for up to ten (10) hours per student per class.)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mrs. Shorter

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. Gundrum, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

COMMITTEE REPORTS

A. Legislative Update – Balena Shorter

Mrs. Shorter discussed state cuts. The total cuts to education were \$355 million dollars. Fairfield City School District will lose \$1.6 million dollars.

The state did receive \$489 million dollars in CARES ACT funding.

B. Butler Tech – Michael Berding

Administration is looking at how they can open up the Adult Ed Program.

C. Planning Commission – Brian Begley

The recent meeting had nothing on the agenda regarding schools.

ANNOUNCEMENTS

May 21, 2020 - Board Meeting, 6:30PM

BOARD MEMBER COMMENTS

Mrs. Gundrum

She appreciates all of the work that has gone into the graduation plan.

Mrs. O'Neal

She seconds Mrs. Gundrum's comments.

She felt sad to see just one line item in the Announcements portion of the agenda as there are normally many senior events listed for this time of the year. She has a graduating senior and appreciates all of the people who are helping to create some celebrations for our seniors.

Mrs. Shorter

She echoes all of the comments made. It is very difficult to miss out on so many things for our seniors. Graduation is an honored tradition and her favorite activity as a Board member. She enjoys greeting the students on stage and sending them on their way to the next level. She feels that everyone will be stronger after this and we are doing what is best for our community.

Mr. Begley

He agrees that it is a pleasure to participate in graduation and mentioned that he was able to participate in graduation last year when his daughter graduated. He can appreciate the disappointment Mrs. O'Neal and Mrs. Shorter are feeling for their graduates.

He knows that the district will do all that it can to make graduation meaningful.

He did a shout out to Ms. Mott and our students that participated in the Variety Show.

Mr. Berding

He echoes all of the comments that have been made.

He acknowledged the tremendous impact that the district will feel at the end of June when Jeff Madden leaves our district. He pointed out that Mr. Madden has worked tirelessly and has had a tremendous impact on our district. He has worked hand in hand with Mr. Smith on many projects.

Mr. Madden has dealt with many emails and phone calls from the community in the seven years that he has worked with him. He mentioned Mr. Madden's "Dancing with the Choraliers" event as a great memory. He wishes him well but would like Beaver Creek School District to stop taking our quality staff.

20-44 EXECUTIVE SESSION

MOTION – Moved by Mrs. O'Neal to recess to Executive Session at 8:29 pm to discuss the following:

The employment and discipline of public employees 121.22 (G) (1)

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. Gundrum, Mrs. O'Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The Board resumed the meeting at 9:16 pm.

20-45 ADJOURNMENT

MOTION – Moved by Mrs. O’Neal to adjourn the meeting.

SECOND – Seconded by Mrs. Shorter

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mrs. Gundrum, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The meeting was adjourned at 9:16 pm by the President, Mr. Berding.

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Treasurer